

BMP MONTHLY INSPECTION

Facility:		
Conducted by:	Date:	Time:
Weather Conditions:		

BMP01 GOOD HOUSEKEEPING			
Good Housekeeping	Yes	No	Findings & Action Required;
1. Are paved surfaces free of accumulated dust/sediment and debris? Date of last vacuum/sweep _____ Are there areas of erosion or sediment/dust sources that discharge to storm drains?	☐	☐	
2. Are all waste receptacles located outdoors: In good condition? Not leaking contaminants? Closed when is not being accessed? External surfaces and area free of excessive contaminant buildup?	☐ ☐ ☐ ☐	☐ ☐ ☐ ☐	
3. Are the following areas free of accumulated dust/sediment, debris, contaminants, oil & grease and/or spills/leaks of fluids? External dock areas Pallet, bin, and drum storage areas Maintenance shop(s) Chemical Storage areas Equipment staging areas (loaders, trailers, forklifts, etc) Around waste treatment Around equipment, tanks, racks stored outside Parking lot Equipment, tanks, scrap covered Other areas of industrial activity:	☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐	☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐	
4. Material tracking prevented or minimized?	☐	☐	
5. Evidence of Unauthorized NSWs?	☐	☐	
6. Are authorized NSWs minimized from non-industrial areas (e.g., potable water, fire hydrant testing, etc.) that contact industrial areas of the facility.	☐	☐	
7. Are stored industrial materials prevented from mobilizing with storm water?	☐	☐	

Facility:

BMP02 PREVENTATIVE MAINTENANCE

Preventative Maintenance	Yes	No	Findings & Action Required
1. Has all equipment and systems used outdoors that may spill or leak pollutants been identified?;	☐	☐	
2. Observe the identified equipment and systems to detect leaks, or identify conditions that may result in the development of leaks;	☐	☐	
3. Has an appropriate schedule for maintenance of identified equipment and systems ; and Date of last inspection: _____	☐	☐	
4. Has procedures for prompt maintenance and repair of equipment, and maintenance of systems when conditions exist that may result in the development of spills or leaks.	☐	☐	
5. Is maintenance of structural storm water controls as well as other facility equipment and systems performed on a regular basis and/or when required as a result of inspections.	☐	☐	
6. Structural storm water controls are cleaned when required.	☐	☐	

BMP03 SPILL and LEAK PREVENTION and RESPONSE

SPILL & LEAK PREVENTION	Yes	No	Findings & Action Required
1. Has procedures and/or controls to minimize spills and leaks been implemented?	☐	☐	
2. Has spill and leak response procedures to prevent industrial materials from discharging through the stormwater conveyance system been implemented?	☐	☐	
3. Has spilled or leaked industrial materials been cleaned promptly and disposed of properly?;	☐	☐	
4. Are all necessary and appropriate spill and leak response equipment and materials available for use? Location of Spill Kits Inspected: _____ _____	☐	☐	
5. Are appropriate spill and leak response personnel trained?	☐	☐	

MCT FORM BMPI BMP MONTHLY INSPECTIONS

Facility:

BMP04 Material Handling and Waste Management

MATERIAL HANDLING & WASTE MANAGEMENT	Yes	No	Findings & Action Required
1. Only trained and authorized employees are to handle significant materials.	☐	☐	
2. Usage inventory is maintained to limit quantity of materials on hand.	☐	☐	
3. Storage areas of significant materials/hazardous wastes are inspected on a DAILY basis for leaking containers or spills.	☐	☐	
4. Significant materials are protected from rainfall, run-on, runoff, and wind dispersal.	☐	☐	
5. Significant materials are stored inside and/or in secondary containment systems.	☐	☐	
6. All significant materials are identified.	☐	☐	
7. Bulk deliveries of significant materials will be accepted only under the supervision and control of trained and authorized company personnel.	☐	☐	
8. Are all spills of industrial materials / or wastes cleaned up?	☐	☐	

BMP05 EROSION and SEDIMENT CONTROL

EROSION & SEDIMENT CONTROL	Yes	NO	N/A	Findings & Action Required
1. Has effective stabilization for all disturbed soils and other erodible areas prior to a forecasted storm event been established?	☐	☐	☐	
2. Are there effective perimeter controls and stabilize all site entrances and exits to sufficiently control discharges of erodible materials from discharging or being tracked off the site;	☐	☐	☐	
3. Divert run-on and stormwater generated from within the facility away from all erodible materials;	☐	☐	☐	

Facility:

BMP06 EMPLOYEE TRAINING

EMPLOYEE TRAINING	Yes	No	Findings & Action Required
1. Training current Pollution Prevention Team?	☐	☐	
2. Training current for MIP Team?	☐	☐	
3. Training current for New Hires?	☐	☐	
4. Training documented?	☐	☐	
5. SWPPP General Awareness Training current?	☐	☐	

BMP07 QUALITY CONTROL & RECORD KEEPING

QUALITY CONTROL & RECORD KEEPING	Yes	No	Findings & Action Required
1. All elements of General Industrial Permit implemented?	☐	☐	
2. SWPPP elements implemented?	☐	☐	
3. Monthly BMP Inspections up-to-date?	☐	☐	
4. Corrective Action taken as applicable?	☐	☐	
5. MIP implemented?	☐	☐	
6. Monthly Visual Observation up-to-date?	☐	☐	
7. Storm Water events samples as applicable?	☐	☐	
8. Sampling results up-loaded into SMARTS?	☐	☐	
9. Spills & clean-up activities documented?	☐	☐	
10. Records being maintained for 5 years?	☐	☐	